



## Certified Criminal Record Check required for Teaching English in Korea (E-2 Visa)

As of December 15, 2007, the Korea Immigration Service implemented new regulations related to the issuance of E-2 work visas. Anyone who wishes to work as an ESL teacher in Korea must provide a criminal record check from Canada to obtain the visa (E-2). The criminal record check must be notarised by the Canadian Embassy/Consulate before submission to the Immigration office.

Please refer to the information below on how to obtain a certified criminal record check (CRC). If you require more information on visa matters, you may refer to the Korean immigration website [www.immigration.go.kr](http://www.immigration.go.kr) or telephone their Call Center at 1345. If you are dialing from within Korea, there is no need to dial the area code.

### Option 1 RCMP certificate

Contact the RCMP with the following:



Completed fingerprint form C-216C  
(available at the Embassy/Consulate):



- ◆ rolled and flat impressions of all ten fingers taken with black ink ◆
- ◆ the name and address of the police agency which took the prints ◆
- ◆ the signature of the official who took the fingerprints ◆



Personal information such as full name,  
date of birth, sex, mailing address, phone number,  
fax number or e-mail address



Reason for application  
(teaching English in Korea)



Processing fee of \$25 CAN or the US equivalent  
payable to the "Receiver General for Canada"



Third party consent letter (if applicable)



Processing time: average 120 days

More detailed information is available at  
<http://www.rcmp-grc.gc.ca/cr-cj/fing-empr2-eng.htm>.

### Option 2 Criminal record certificate from a local police in Canada

Contact the local police authority of your former residence in Canada:



Requirements may differ depending on  
each police authority



An authorisation letter for your family in  
Canada to act on your behalf may be required



A certified copy of your identification,  
i.e., Canadian passport, may be required



Notarisation of the authorisation letter is available  
at the Canadian Embassy/Consulate  
fee of KRW55,000.

Certified copy of identification is available  
at the Embassy/Consulate  
fee of KRW22,000.

## Apostille

Once the criminal record certificate is received, the Embassy/Consulate notarisation is required for apostille:

- ◆ Bring the criminal record check certificate with your passport. ◆
- ◆ Complete a statutory declaration form prepared at the Embassy. ◆
- ◆ There is a fee of KRW55,000 for the service. ◆

For more information, you may contact the Embassy/Consulate:

Embassy (Seoul) 82-2-3783-6000      Consulate (Busan) 82-51-204-5581  
e-mail                      [seoul@international.gc.ca](mailto:seoul@international.gc.ca)

You may also consult the Embassy web site at: [www.korea.gc.ca](http://www.korea.gc.ca)  
Note: fees are subject to change without notice.



Government of Canada  
Embassy of Canada

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